

## Facility Management Division

January 05, 2024

### Tender Notice for Prime Bank PLC.

Paper Reference: N/A

Prime Bank PLC. invites commercial proposal for Steel Structure Work at Prime Tower, Nikunja from reputed companies having experience in Steel Structure Construction work.

SN	Name of Project as per Tender Document	Pre-bid Meeting Schedule		Tender Document price (BDT)	Tender Earnest Money	Period of sale		Date of Submission
		Date	Time			from	to	
1	Fencing Work for Vertical Gardening at Prime Tower, Nikunja, Dhaka.	07-Jan-25	11:00 am-11:30 am	N/A	N/A	05-Jan-25	09-Jan-25	09-Jan-25

Interested bidders may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:

1. **Eligibility** :
  - a. Should have work experience of a minimum 05 (Five) years in Steel Structure work of Bank's Branch and/or Head Office, Commercial Space for Local/Multinational Group of Companies. Copy of oldest Trade License needs to be provided as proof.
  - b. Provide a Company profile along with a completed project (minimum 03) picture with company/Bank name and Company organogram.
  - c. Should have work experience in executing relevant types of work for a minimum amount of Taka 5 Lac or above in a single work order in last 2 (two) years with reference of existing client. Please submit proof of documents with work completion certificate.
  - d. Provide valid Trade License/Incorporation Certificate/Ownership Document, BIN, TIN Certificate & Bank Solvency Certificate.
  - e. The Following Technical Personnel of the firm should meet below criteria:
    - I. **Civil Engineer (Permanent/Contractual)**: Having working experience for a minimum period of 05 years in relevant field (Bachelor of Science/Diploma). Please submit proof of documents.
    - II. **Electrical Engineer (Permanent/Contractual)**: Having working experience for a minimum period of 05 years in relevant field (with Bachelor of Science/Diploma). Please submit proof of documents.
  - f. Vendor with previous bad record with Prime Bank PLC. will be directly disqualified. Their financial offer will not be acceptable and will not be opened. Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.
2. **BOQ** : Details in tender document
3. **Tender Price** : Tender document will be available at **Prime Tower (10<sup>th</sup> Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219.** Interested bidder must bring forwarding letter for each specific tender separately during office hours (10:00 am to 5.00 pm) on any working day as per mentioned schedule.
4. **Tender Sale Time** : No Tender document will be sold after the last date of sale as mentioned above.
5. **Pre-Bid Meeting** : Interested bidders shall have to attend a **pre-bid meeting (Physical Meeting) at Prime Tower (10<sup>th</sup> Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219. (meeting time & date mentioned as above).**
6. **Earnest money** : N/A

1. **Tender Submission:** Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date within **3:00 pm**. Submission of tender after the specified time shall not be acceptable.
2. **Envelope system:** The Tender must be submitted in 2(two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "Technical Offer" and the "Financial Offer".
3. **Soft Copy Provision:** The bank may require various document (soft copies) be submitted, and the bidder must comply without any delay.
4. **Bank's Right** : The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
5. **Tender drop** : By 3:00 pm on said schedule at Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2.
6. **Point of Contact** : Md. Imran Shekh, email: [sh.imran@primebank.com.bd](mailto:sh.imran@primebank.com.bd), Cell: 01701204033



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